The following academic information for Amaya-Martinez, Karla M. should be added:

M.Ed., 2013, Universidad del Turabo

Correct Job Title for Rodriguez-Ortiz, Sara I. should be: LIBRARY DIRECTOR.

Also, the master’s degree academic information should read as follows:

M.Ed., 2007, Universidad del Turabo

Academic information for professor ESTRADA-MOLINA, JESÚS should read as follows:

MS, 1996, Caribbean Center for Advanced Studies
BA, 1989, University of Puerto Rico

Master’s degree academic information for Afanador-Cruz, Catalina should read as follows:

M.Ed., 2008, Universidad del Turabo

The following academic information for Sánchez-Berenguer, Alma A. should be added:

M.Ed., 2013, Universidad del Turabo

The following information should be added to the Graduate Programs section:

**MASTER’S DEGREE IN BUSINESS ADMINISTRATION**

**OBJECTIVE**

The graduates of the Master's Degree in Business Administration will be able to implement management principles, while applying the process and analysis of optimal evaluation to contemporary business problems. Manage organizations within a dynamic and competitive global environment, using proper business tools for qualitative and quantitative research and resolve organizational problems. Furthermore, evaluate business theories according to their relevance and application to the world of global business and develop professionally with an appreciation of the importance of social responsibility, ethics, and excellence.

**MINIMUM REQUIREMENTS**

39 Total Credits

**MAJOR COURSES**

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>MBA 5000</td>
<td>ORGANIZATIONAL BEHAVIOR</td>
<td>3</td>
</tr>
<tr>
<td>MBA 5010</td>
<td>MARKETING MANAGEMENT</td>
<td>3</td>
</tr>
<tr>
<td>MBA 5020</td>
<td>MANAGERIAL ECONOMICS</td>
<td>3</td>
</tr>
<tr>
<td>MBA 5030</td>
<td>HUMAN RESOURCES DEVELOPMENT</td>
<td></td>
</tr>
<tr>
<td></td>
<td>ADMINISTRATION AND MANAGEMENT</td>
<td>3</td>
</tr>
<tr>
<td>MBA 5040</td>
<td>MANAGERIAL ACCOUNTING</td>
<td>3</td>
</tr>
<tr>
<td>MBA 5050</td>
<td>MANAGERIAL FINANCE</td>
<td>3</td>
</tr>
<tr>
<td>MBA 5200</td>
<td>BUSINESS LEADERSHIP</td>
<td>3</td>
</tr>
<tr>
<td>MBA 5220</td>
<td>SOCIAL AND ETHICAL RESPONSIBILITY</td>
<td>3</td>
</tr>
<tr>
<td>MBA 5240</td>
<td>PROJECT MANAGEMENT AND</td>
<td></td>
</tr>
<tr>
<td></td>
<td>ADMINISTRATION</td>
<td>3</td>
</tr>
<tr>
<td>MBA 5260</td>
<td>MANAGERIAL INFORMATION SYSTEMS</td>
<td>3</td>
</tr>
<tr>
<td>MBA 5990</td>
<td>SEMINAR ON GLOBAL BUSINESS STRATEGIES</td>
<td>3</td>
</tr>
<tr>
<td>REME 5100</td>
<td>RESEARCH METHODOLOGY</td>
<td>3</td>
</tr>
<tr>
<td>STAT 5210</td>
<td>STATISTICS</td>
<td>3</td>
</tr>
</tbody>
</table>

* This program will be offered in both fully on ground and online delivery modes.
Admission Requirements, Graduate Students Transfer Policy and Graduation Requirements information should be replaced with the following:

**MASTER’S DEGREE PROGRAMS**

**ADMISSION REQUIREMENTS**

In order for students to be admitted into a Master’s Degree program students must:

- Have a bachelor’s degree from an accredited institution recognized by the US Department of Education or by an official agency from the country of origin.
- Have a minimum grade point average (GPA) of 3.00 or its equivalent to be admitted to the Master’s Degree in Education with major in Educational Leadership or 2.50 or its equivalent, to be admitted to the Master’s Degree in Business Administration program, according to the grading system of the institution of origin.
- Have a computer that provides Internet use and have a valid e-mail address.

The documents that must accompany the admission application are:

- Transcript of academic history or a certification that includes the GPA.
- If the transcript is from a foreign university, the student will be responsible for having the document translated to English by a certified translator, and have the credits evaluated by a certified foreign credential evaluator that is a member of the National Association of Credential Evaluation Services.
- The certified documents must be sent to the Dean of Academic Affairs of National University College to which the student is applying.
- For the Master’s Degree in Education with major in Educational Leadership students must submit two recommendation letters from professors or other fellow professionals.

Students who don’t comply with any one of these admission requirements will not be considered for admission into the program.

**GRADUATE STUDENTS TRANSFER POLICY**

A transfer student is one who enters National University College (NUC) for the first time and has taken graduate courses at another accredited institution. To apply for admission as a graduate transfer student, the following conditions must be met:

1. Have a minimum of 6 credits approved and a minimum cumulative average of 2.50, to be admitted to the Master’s Degree in Business Administration program. For the Master’s Degree in Education with major in Educational Leadership program a minimum of 6 credits approved and a minimum cumulative average of 3.00 is required.
2. Up to 6 graduate credits may be validated.
3. All courses transferred must be approved with a minimum grade of B.
4. The transferability of credits is not guaranteed unless there is evidence that competencies of the course to be transferred are equivalent to the competencies of a course at NUC.
5. Students applying to transfer courses should be aware that credits expire after 6 years after the student has studied for the last time.
6. Submit transcript of credits from the University of origin.
7. Complete the application for recognition of credits.
8. Meet the requirements established in the Admissions section for graduate students.

**GRADUATION REQUIREMENTS**

Students are recommended for graduation under the rules and regulations in the official catalog at the time the student entered or was readmitted to the Institution whichever date is later. A student may apply for graduation at the time he has completed 90 percent of the courses required. The student should have a minimum grade point average of 3.00 upon completing the total number of required credits for requesting graduation. Additionally, the student must have satisfied all outstanding debt with the institution in order to graduate.

A graduation application should be submitted with a receipt from the Bursar’s Office for the amount of $50.00. This application will be effective until the next scheduled graduation ceremony held in July of every year. The Registrar will evaluate every application for graduation to determine if the student has completed all graduation requirements. A graduation certification is available upon request.

The following course descriptions should be added:

**MBA 5000: Organizational Behavior:** 3 credits

In this course, students will analyze the theories and concepts related to organizational behavior. They will develop skills that will enable them to manage the behavior of work groups, corporate culture, and their implications on organizational performance. Students will also discuss the relationship between motivation, communication, and conflict management and the performance of individuals within an organization.

**MBA 5010: Marketing Management:** 3 credits

In this course, the student will analyze the marketing mix, segmentation and positioning concepts from a managerial approach. Argue marketing strategies based on the analysis of the internal and external environment. Furthermore, develop processes for the creation of goals and decision-making based on markets needs and opportunities.
MBA 5020: Managerial Economics : 3 credits
In this course, students will examine microeconomic and macroeconomic theories, how they are applied in a company environment and analyze the links that exist between the company and its different areas, and its economic means. Students will apply knowledge on related issues, such as economic problems and supply and demand functions. Furthermore, students will also discuss and analyze the theory, production costs, perfect and imperfect competition models and monopolies and oligopolies to provide economic growth and stability in the decision-making process.

MBA 5030: Human Resources Development Administration and Management : 3 credits
In this course, the student will assess administrative practices, important functions and primary processes related to human resources. Discuss theoretical models that promote the development of the organization. Analyze the interdependence and highlight elements of the modern management style to promote a culture of continuous learning. The student will also argue about the influence of managerial leadership and conflict management in the supervision of staff in a company.

MBA 5040: Managerial Accounting : 3 credits
In this course, students will examine the purposes of managerial accounting and compare its different branches to achieve an effective process of decision-making within the company. Students will examine the importance of systems for cost analysis used to interpret internal reports. They will also evaluate the techniques and tools that allow profit maximization to obtain greater productivity and to support the decision-making process. Furthermore, students will emphasize on the implications of cost analysis in management decisions, capital planning, and investment strategies that contribute to the company’s optimal and reliable fiscal performance.

MBA 5050: Managerial Finance : 3 credits
In this course, the student will analyze reports, financial statements, risk and performance as a base for decision-making. Furthermore, the student will study the value of time and its implications on financial decisions.

MBA 5200: Business Leadership : 3 credits
In this course, students will analyze the main concepts and theories regarding business leadership and development of the skills needed to exercise effective leadership. The students will critically evaluate current leadership challenges and their implications in an organization’s changes and performance. In addition, students will examine the human resources of a company through an ethical, fair, democratic, and inspiring process.

MBA 5220: Social and Ethical Responsibility: 3 credits
In this course, students will examine the criterion that contributes to social responsibility development in an organization. The students will evaluate how personal values influence the decision-making process. Furthermore, they will discuss the ethical decisions made daily at the work place.

MBA 5240: Project Management and Administration: 3 credits
In this course, students will analyze and evaluate the concepts, theories, and criteria related to the organization and administration of the resources used to manage a project. The students will discuss the role of leadership in project management necessary to complete a project. They will examine the tools, methodologies, and standards established by the Project Management Institute. Furthermore, they will design projects that add value to an organization by using the PERT and CPM models.

MBA 5260: Managerial Information Systems: 3 credits
In this course, students will analyze the concepts, processes and modern techniques used to ensure control of information management as well as the security, integrity and quality of the data stored in the information systems. Students will discuss security techniques used in information management of a network system. Also, they will develop a relationships diagram that implements automation and security processes for a company or business.

MBA 5990: Seminar on Global Business Strategies: 3 credits
In this course, students will incorporate knowledge, skills and abilities acquired throughout their courses. Also, students will prepare a dossier demonstrating their planning and implementation skills in activities that reflect their ability to make decisions and implement solutions with leadership, a sense of duty, and using critical and ethical thinking. Furthermore, they will analyze case studies that include cultural and global contexts, into which they must insert the development of competitive strategies, the impact of strategies within the organization’s functional areas, and ethical situations that multinational corporations are faced with. This course is the conclusion of the experience that began in previous courses.

(Pre-requisites: MBA 5000, 5010, 5020, 5030, 5040, 5050, 5200, STAT 5210)

REME 5100: Research Methodology: 3 credits
In this course the student will discuss and analyze paradigms and types of research in business administration. The course makes emphasis on methods and techniques of research and its design, application, interpretation and results presentation.

(Pre-requisite: STAT 5210)
STAT 5210: Statistics: 3 credits

In this course, students will analyze and discuss the application of descriptive and inferential statistics. Also, use different types of computing systems and their application for research and decision-making in the organization.

Page 276 The minimum requirements for the Bachelor’s Degree in Criminal Justice program should read as follows:

MINIMUM REQUIREMENTS:

38 Credits in General Education
12 Credits in Core Courses
61 Credits in Major Courses
9 Credits in Electives
120 Total Credits

Page 276 Electives credits should be 9.